



# Santa Rosa County Sheriff's Office

## DETENTION DIVISION

Santa Rosa County Jail



## What Happens After an Arrest

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**Important Notice:** If your family member or loved one has recently been arrested and is being processed through the Santa Rosa County Jail, you likely have many questions. This guide is designed to walk you through the process, explain your options, and help you stay informed during this difficult time.

### 1. The Booking Process

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After an arrest is made, the individual is transported to the Santa Rosa County Jail for processing. Booking is a multi-step intake procedure completed by trained jail staff. During this process, staff will:

- Verify the individual's identity and personal information
- Collect fingerprints and a booking photograph (mugshot)
- Conduct a medical and mental health screening
- Inventory and securely store all personal property
- Enter all charges into the system
- Determine appropriate housing and custody classification
- Establish bond information, when applicable

**Please be aware:** The booking process can take several hours depending on intake volume, the nature of the charges, and the individual's condition at the time of arrest. We appreciate your patience during this time.

### 2. How to Bond Your Loved One Out

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If your loved one is eligible for release on bond, you may post bond through one of the following methods:

#### Cash Bond

The full bond amount is required at time of release. Payment may be made in person at the facility, or the recently incarcerated individual can pay their own bond. Please contact the jail for accepted payment methods and current procedures.



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### Surety Bond (Bail Bondsman)

A licensed bail bond agent may post the bond on your behalf for a fee, typically it will cost 10% of the total bond amount. Please note that the Santa Rosa County Jail is not permitted to recommend or promote any specific bail bond company. Family members and loved one are welcome to search for local licensed bondsmen online. Additionally, inmates have access to a rotating list of registered bondsmen available through the facility.

### Before Posting Bond, Confirm the Following:

- The individual's full legal name and jail identification number
- The total bond amount
- Any bond conditions
- The individual's eligibility for release

**Note:** Bond information may not be immediately available if booking is still in progress. Please allow time for the process to be completed before attempting to post bond.

## 3. How to Locate Your Loved One

Once an individual has been booked, their information will be entered into our inmate management system. You may search for your loved one using our online inmate search tool.

Resource	Details
Online Inmate Search	<a href="#">JAIL View</a>
Search By	Full Name or Booking Number
Information Available	Custody status, charges, bond amount, booking date, booking number
Update Frequency	Information updates as processing is completed

**Please note:** It may take several hours after an arrest for an individual's information to appear in the system. If you are unable to locate your loved one, please contact the jail directly.



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### 4. Phone Calls During Booking

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Individuals being processed through the Santa Rosa County Jail are provided with access to phone calls after completing the booking process. This allows them to notify family members or arrange for legal representation.

- Phone access is available once they have completed the full booking process
- Phone calls are free to local numbers
- Calls are subject to monitoring and recording
- Individuals are encouraged to use available calls to contact an attorney if needed

**Tip:** If you are waiting to hear from your loved one, make sure your phone is available and charged. They may only have a limited window of time to reach you.

### 5. Visitation Information

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Visitation is an important part of maintaining family connections during incarceration. Please review the guidelines below before scheduling or attempting a visit.

Visitation Detail	Information
<b>Visitation Type</b>	Video
<b>Visiting Days</b>	See schedule below
<b>Visiting Hours</b>	See schedule below
<b>Scheduling</b>	Visitation must be scheduled 48 hours in advance
<b>Dress Code</b>	Provocative dress and clothing items with suggestive, obscene, or inflammatory monograms which would disrupt the security and order of the facility will not be permitted
<b>ID Required</b>	Valid government-issued photo identification required for all visitors
<b>Children</b>	Children under 18 must be accompanied by an adult



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<u>LOCAL (Front Lobby)</u>		<u>REMOTE (Offsite)</u>			
<u>Day</u>	<u>Hours</u>	<u>Day</u>	<u>Hours</u>		
Monday	8:00 P.M. – 10:00 P.M.	Monday	8:00 A.M. – 10:00 P.M.	11:00 A.M. – 4:00 P.M.	8:00 P.M. – 10:00 P.M.
Tuesday	Front Lobby Closed	Tuesday	8:00 A.M. – 10:00 P.M.	11:00 A.M. – 4:00 P.M.	8:00 P.M. – 10:00 P.M.
Wednesday	8:00 P.M. – 10:00 P.M.	Wednesday	8:00 A.M. – 10:00 P.M.	11:00 A.M. – 4:00 P.M.	8:00 P.M. – 10:00 P.M.
Thursday	Front Lobby Closed	Thursday	8:00 A.M. – 10:00 P.M.	11:00 A.M. – 4:00 P.M.	8:00 P.M. – 10:00 P.M.
Friday	Front Lobby Closed	Friday	8:00 A.M. – 10:00 P.M.	11:00 A.M. – 4:00 P.M.	8:00 P.M. – 10:00 P.M.
Saturday	11:00 A.M. – 4:00 P.M.	Saturday	8:00 A.M. – 10:00 P.M.	11:00 A.M. – 4:00 P.M.	8:00 P.M. – 10:00 P.M.
Sunday	11:00 A.M. – 4:00 P.M.	Sunday	8:00 A.M. – 10:00 P.M.	11:00 A.M. – 4:00 P.M.	8:00 P.M. – 10:00 P.M.

**Important:** Visitation privileges may be suspended or restricted based on an individual's custody classification, disciplinary status, or facility needs. Contact the jail for the most current visitation schedule and policies.

## 6. The Release Process

Release from custody occurs after one of the following conditions is met:

- Bond has been posted and processed
- The charge(s) have been resolved through the court
- The individual has been ordered released by a judge

### What to Expect

Even after bond is posted or a release order is issued, the release process may take several hours to complete. Factors that affect release time include:

- Receiving paperwork from the court
- Completion of all required paperwork
- Verification of payment processing
- Court-ordered requirements or conditions of release

**Pick-Up Location:** Once released, individuals will exit through the designated release area by the large roll up gates at the Santa Rosa County Jail.



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## 7. Contact Information

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If you have additional questions or need assistance, please do not hesitate to contact us.

Contact	Details
Facility Name	Santa Rosa County Jail
Facility Address	5755 E. Milton Rd. Milton, FL. 32583
Main Information Line	(850) 983-1100
Website	<a href="#">Santa Rosa Sheriffs Office</a>

**A Message from Santa Rosa County Jail:** We understand that having a loved one arrested is a stressful and uncertain experience. Our staff is committed to processing individuals safely, efficiently, and with dignity. We encourage you to use this guide as a resource and to reach out to us with any questions.