Property or Evidence Release Request

This form must be completed and submitted in order for you to receive property retained by this agency. The form must be legible and complete to avoid delay. Our goal is to serve you as quickly as possible, however please be aware the evidence release process is very time consuming.

Be advised you may be required to obtain a Court order for the release of evidence. If so, you must contact the Court or an attorney.

Complete the form and then email, mail, or deliver this form to the Santa Rosa County Sheriff's Office for review. Once reviewed and appropriate authorization or denial of the request has been made, you will be contacted. Please bring a valid photo ID to your appointment.

Requests can be emailed to: srsoevidence@srso.net,
Deliver or mail to: Santa Rosa County Sheriff's Office, Attn: Evidence, East Milton Rd, Milton, FL 32583

Name (Last, First MI) _____	Date of Birth _____
Address _____	City, State Zip _____
Phone _____	
Case # _____ If not known, Incident Date/Time/Place _____	
Additional Information _____	
Relationship to Case _____ If Other, explain _____	

Property or Evidence Information

What item(s) are you requesting to be returned?
Has the case been closed?
Has a deputy, detective, or other official figure contacted you regarding the evidence that you are inquiring about?
If so, who contacted you?

FOR THE RELEASE OF FIREARMS

The release of firearms requires a background screening to ensure that the person obtaining the firearms does not have any felony convictions, injunctions, or warrants. The following additional information is required for the screening:

SSN:_____ Race_____ Sex _____

Do you have any felony convictions?

Do you have any **active** Domestic Violence Injunctions?

Sheriff's Office Use Only

Received By _____	Date _____	-Phone	-Email	-Other
Release Authority -Detective -Officer -Prosecutor -Court Ordered				
Exhibits Requested for Release:				
Authorization Status:	Approved by:			